



To Executive Councillor for Community Development & Health
Report Director of Customer & Community Services
by Director of Environment
Director of Resources

Relevant Scrutiny Committee Community Services 25 June 2013

2012/13 Revenue and Capital Outturn, Carry Forwards and Significant Variances

Not a Key Decision

1. Executive summary

- 1.1 This report presents a summary of the 2012/13 outturn position (actual income and expenditure) for services within the Community Development & Health portfolio, compared to the final budget for the year. The position for revenue and capital is reported and variances from budgets are highlighted, together with explanations. Requests to carry forward funding arising from certain budget underspends into 2013/14 are identified.
- 1.2 It should be noted that outturn reports being presented in this Committee cycle reflect the reporting structures in place prior to the recent changes in Executive portfolios. In light of those changes (together with the requirement to report outturn on the basis of portfolios in place during 2012/13) members of this committee are asked to consider the proposals to carry forward budgets and make their views known to The Leader, for consideration at Strategy & Resources Scrutiny Committee prior to his recommendations to Council.

2. Recommendations

Members of the Scrutiny Committee are asked to consider and make known their views on the following proposals:

- a) To agree which of the carry forward requests, totalling £16,000 as detailed in Appendix C.

- b) To seek approval from Council to carry forward capital resources to fund rephased net capital spending of £183,000 from 2012/13 into 2013/14 as detailed in Appendix D.

3. Background

Revenue Outturn

- 3.1 The outturn position for the Community Development & Health portfolio, compared to final revenue budget, is presented in detail in Appendix A.
- 3.2 Appendix B to this report provides explanations of the main variances.
- 3.3 Appendix C sets out the final list of items, for this service portfolio, for which approval is sought to carry forward unspent budget from 2012/13 to the next financial year, 2013/14.
- 3.4 The overall revenue budget outturn position for the Community Development & Health portfolio is set out in the table below:

Community Development & Health 2012/13 Revenue Summary	£
Final Budget	3,173,500
Outturn	3,093,050
Variation – (Under)/Overspend for the year	(80,450)
Carry Forward Requests:	16,000
Net Variance	(64,450)

The variance represents -2.0% of the overall portfolio budget for 2012/13.

Capital Outturn

- 3.5 Appendix D shows the outturn position for schemes and programmes within the Community Development & Health portfolio, with explanations of variances.
- 3.6 An overall net underspend of £171,000 has arisen. £183,000 is due to slippage and rephasing of the capital programmes is required to transfer the budget into 2013/14. £12,000 will need to be met from additional funding sources (Grants, Reserves, Repair and Renewals, etc) in respect of projects which have been completed at a lower than anticipated cost.

4. Implications

- 4.1 The net variance from final budget, after approvals to carry forward £16,000 budget from 2012/13 to the next financial year, 2013/14, would result in a reduced use of General Fund reserves of £64,450.
- 4.2 In relation to anticipated requests to carry forward revenue budgets into 2013/14 the decisions made may have a number of implications. A decision not to approve a carry forward request will impact on officers' ability to deliver the service or scheme in question and this could have staffing, equal opportunities, environmental and/or community safety implications.

5. Background papers

These background papers were used in the preparation of this report:

- Closedown Working Files 2012/13
- Directors Variance Explanations – March 2013
- Capital Monitoring Reports – March 2013
- Budgetary Control Reports to 31 March 2013

6. Appendices

- Appendix A - Revenue Budget 2012/13 - Outturn
- Appendix B - Revenue Budget 2012/13 - Major Variances from Final Revenue Budgets
- Appendix C - Revenue Budget 2012/13 - Carry Forward Requests
- Appendix D - Capital Budget 2012/13 - Outturn

7. Inspection of papers

To inspect the background papers or if you have a query on the report please contact:

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Community Development & Health Portfolio / Community Services Scrutiny Committee

Revenue Budget - 2012/13 Outturn

Service Grouping	Original Budget £	Final Budget £	Outturn £	Variation Increase / (Decrease) £	Carry Forward Requests - see Appendix C £	Net Variance £
Customer & Community Services - Community Development						
Community Development Central & Support Costs	257,950	260,880	259,040	(1,840)		(1,840)
Community Development Admin	308,040	294,110	294,259	149		149
Community Centres	671,450	716,360	710,886	(5,474)		(5,474)
Children and Youth	666,430	748,330	758,289	9,959		9,959
Neighbourhood Community Development	336,780	285,030	283,199	(1,831)		(1,831)
Equalities	63,870	62,220	61,954	(266)		(266)
Grants	1,041,910	1,030,560	1,021,107	(9,453)		(9,453)
	3,346,430	3,397,490	3,388,735	(8,755)	0	(8,755)
Environment - Bereavement Services						
Bereavement Services	(303,900)	(289,890)	(345,585)	(55,695)		(55,695)
	(303,900)	(289,890)	(345,585)	(55,695)	0	(55,695)
Environment - Streets and Open Spaces						
Green Fingers (previously Employment Foundation)	50,390	49,900	49,900	0	0	0
	50,390	49,900	49,900	0	0	0
Environment - Refuse & Environment						
Health Improvement Strategy	0	16,000	0	(16,000)	16,000	0
Total Net Budget	3,092,920	3,173,500	3,093,050	(80,450)	16,000	(64,450)

Changes between original and final budgets may be made to reflect:

- portfolio and departmental restructuring
- approved budget carry forwards from the previous financial year
- technical adjustments, including changes to the capital accounting regime
- virements approved under the Council's constitution
- additional external revenue funding not originally budgeted for

and are detailed and approved:

- in the June committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Medium Term Strategy (MTS))
- in the November committee cycle (revised budgets)
- in the January committee cycle (as part of the budget setting report)
- and via technical adjustments/virements throughout the year

Community Development and Health Portfolio / Community Services Scrutiny Committee

Revenue Budget 2012/13 Major Variances from Final Revenue Budgets

Service Grouping	Reason for Variance	Amount £	Contact
Community Development	<p>Customer & Community Services - Community Development</p> <p>Various small variances</p>	(8,755)	T Woollams
Bereavement Services	<p>Customer & Community Services - Bereavement Services</p> <p>£26,000 is a result of a business rate refund, £11,000 is due to a vacant post and around £20,000 is additional net income.</p>	(55,695)	T Lawrence
Health Improvement Strategy	<p>Environment - Refuse & Environment</p> <p>In April 2013 the Health and Well Being board became a statutory board and will be delivering amongst a number of it's functions the Cambridgeshire Health and Well being Strategy. The transfer of public health to local authorities has almost been completed and the commissioning of services is currently being examined by the Local Commissioning Groups. The precise details are unknown at this stage and the carry forward is requested to accommodate the council's foreseeable requirements.</p>	(16,000)	J Lally
	Other minor variances	0	
	Total	(80,450)	

Community Development and Health Portfolio / Community Services Scrutiny Committee

Revenue Budget 2012/13 - Carry Forward Requests

Request to Carry Forward Budgets from 2012/13 into 2013/14 and future years

Item		Request £	Contact
	<p>Environment - Refuse and Environment</p> <p>In April 2013 the Health and Well Being board became a statutory board and will be delivering amongst a number of it's functions the Cambridgeshire Health and Well being Strategy. The transfer of public health to local authorities has almost been completed and the commissioning of services is currently being examined by the Local Commissioning Groups. The precise details are unknown at this stage and the carry forward is requested to accommodate the council's foreseeable requirements.</p>	16,000	J Lally
	<p>Total Carry Forward Requests for Community Development Portfolio / Community Services Scrutiny Committee</p>	16,000	

Community Development & Health Portfolio / Community Services Scrutiny Committee

Capital Budget 2012/13 - Outturn

Capital Ref	Description	Lead Officer	Original Budget £000	Final Budget £000	Outturn £000	Variance - Outturn compared to Final Budget £000	Re-phase Spend £000	Over / (Under) Spend £000	Variance Explanation / Comments
Customer & Community Services - Community Development									
SC283	City Centre Youth Venue (S106)	T Woollams	100	0	0	0	0	0	In October 2012, following extensive consultation with young people, it was agreed at Community Services Scrutiny not to pursue a city centre youth venue and so the budget has been removed from the capital plan. A programme of youth work, informed by the consultation, was agreed at Community Services Scrutiny in March 2013 and is being progressed within existing service budgets.
SC385	Energy Efficiency Programme - Meadows	T Woollams	13	14	14	0	0	0	Project completed.
SC406	The Junction Development Programme (S106)	T Woollams	2	0	0	0	0	0	Project completed.
SC440	King George Vth Rec Ground Pavilion Redevelopment - Consolidated Scheme (S106)	T Woollams	32	26	10	(16)	16	0	Project awaiting planning permission to continue. Rephase to 2013/14.
SC526	Clay Farm Community Centre - Phase 1 (S106)	A Carter	420	179	183	4	0	4	Project on programme
PR025	New Town Community Development Capital Grants Programme (S106)	T Woollams	114	47	47	0	0	0	Remaining budget was rephased to 2013/14.
PR026	Community Development Grants Programme (S106)	T Woollams	373	429	322	(107)	107	0	Includes many capital projects reliant on voluntary organisations delivering projects to programme.

Community Development & Health Portfolio / Community Services Scrutiny Committee

Capital Budget 2012/13 - Outturn

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Environment - Bereavement Services									
SC379	Mercury Abatement	T Lawrence	0	100	108	8		8	<p>Project completed. Unforeseen and essential repairs to the roadway at the Crematorium following the completion of the crematory project have cost £23k. The building works retention of £31k will be paid as and when snagging is complete (dispute between contractors). The consequent marginal overall project overspend (project budget £2M - £38k = 1.8%) will be funded from Repairs and Renewals and will not require further committee approval as the overall forecast expenditure is within the original budget approval. Contractors are expected to re-level floor of crematory on 13 May.</p> <p>The final costs for the upgrade and connection to the Council's IT infrastructure, currently undergoing testing following delays outside our control, are still being quantified and will be similarly funded from Repairs & Renewals contributions within the original project approval but are not shown in the forecast spend to year end at this time.</p>
SC523	Refurbishment of Newmarket Rd Cemetery Buildings	T Lawrence	120	78	43	(35)	35	0	<p>Original target date of 31 March 2013, revised to 30 April 2013, which has been agreed with Ex Cllr via HoS. Project on target, despite one weeks delay due to the need for a small redesign of the roofing steel work. Underspend due to a delay in commencement of contract and delivery and installation of steelworks. Project completion date delayed to Friday 10th May following change in sanitary ware necessitated by discovery of syringes and sharps.</p>

Community Development & Health Portfolio / Community Services Scrutiny Committee

Capital Budget 2012/13 - Outturn

Capital Ref	Description	Lead Officer	Original Budget £000	Final Budget £000	Outturn £000	Variance - Outturn compared to Final Budget £000	Re-phase Spend £000	Over / (Under) Spend £000	Variance Explanation / Comments
SC524	Cambridge Crematorium - Chapels & Public Areas Refurbishment	T Lawrence	120	25	0	(25)	25	0	Phase 1: East Chapel Waiting Room - decision of selected contractor(s) for minor construction and subsequent decoration works expected to occur week of 13 May. Completion of these works is expected by 30 June 2013. Procurement of associated soft furnishings and furniture continues.
SC525	Cambridge Crematorium - Staff Room Refurbishment	T Lawrence	30	0	0	0	0	0	Project incorporated into main refurbishment works. Original plan aborted due to unforeseen subsidence damage, resulting in an alternative option for a staff refreshment facility being agreed and relocated on the crematorium site. Change of use to original building to be explored via the business plan during 2015-2016.
Total for Community Development & Health Portfolio			1,324	898	727	(171)	183	12	

Changes between original and final budgets may be made to reflect:

- rephased capital spend from the previous financial year
- rephased capital spend into future financial periods
- approval of new capital programmes and projects

and are detailed and approved:

- in the June committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Medium Term Strategy (MTS))
- in the January committee cycle (as part of the budget setting report)